

THURLTON PARISH COUNCIL

MINUTES OF MEETING HELD ON 11th MARCH 2024 at VILLAGE HALL 7.30PM

PRESENT

Cllrs. Paul Jackson (Chair), Mick Erskine (Vice Chair), Teresa Miller, John Willis, Rob Blaney, Gill Crossland (Clerk).

1. APOLOGIES RECEIVED AND ACCEPTED - REF 03/24/01

Cllr. Barry Stone County Councillor for Clavering.

No apologies received from Cllrs. Andrew Evans (Thurlton District Ward) and Andy Whiting.

2. TO RECEIVE DECLARATIONS OF INTEREST – REF 03/24/02

Cllr. Erskine declared that Erskine Electrics occasionally carry out work for Thurlton Village Hall and Norfolk County Council.

3. MINUTES OF PREVIOUS MEETING – REF 03/24/03

12th February 2024 minutes agreed by all council members and signed by Chairman.

Proposed Cllr. Willis, seconded by Cllr. Miller. All hands in favour.

Chair brought forward Agreement of Risk Register Item 9.

Cllr. Miller presented the Financial Risk Register, which was agreed and signed by Chair, Cllr. Miller and Clerk. It was agreed to review this in March 2025.

Proposed Cllr. Jackson, seconded Cllr. Blaney. All hands in favour.

Cllr. Erskine informed Council that he attended the Village Hall Committee meeting. The Village Hall enquired if our meetings could be changed to another day of the week. Council concluded that meetings have been held on the second Monday of each month for many years at the Village Hall and, therefore, this request was rejected.

4. ACTIONS/MATTERS ARISING FROM PREVIOUS MEETING - Ref 03/24/04

Grit Bin Blacksmiths Gardens – Awaiting delivery.

Community Biodiversity Plan – Ongoing carried forward to April meeting.

Defibrillator Blacksmiths Gardens – Clerk is awaiting information from the new Management Company who are investigating whether a resident would be willing to house a defibrillator on an outside wall containing an electric supply. Clerk to also investigate through SNDC if this piece of equipment could be housed on a social property.

It was agreed by all to continue pursuing ways to house a defibrillator at Blacksmiths Gardens or College Road until the next meeting.

At this point Cllr. Erskine left the meeting.

Dropped Kerb opposite Community Shop has now been completed.

Community Emergency Plan – Completed and agreed. This will now be handed to chosen locations to be kept should the need arise. It was agreed to review this plan annually commencing March 2025.

Public Footpath enquiry – Clerk has now received a reply from Community & Environmental Services. It was agreed to invite the parties concerned to a Parish Council meeting of their choice to discuss further.

Crab Apple Lane, Haddiscoe secondary route enquiry update – Cllr. Blaney had received confirmation from Andrew Sierakowski of Planning Services that HGV traffic would cease movements between Haddiscoe and Norton Subcourse for the duration of any road closure of the B1136.

5. COUNTY/DISTRICT COUNCILLORS, COMMUNITY POLICING, LOCAL ORGANISATIONS, CLUBS, AND INDIVIDUALS WITH SPECIFIC RESPONSIBILITIES – REPORTS / INFORMATION - Ref 03/23/05

Cllr. Evans South Norfolk Council Tax Budget Speech has been received by all Councillors. It has been brought to the attention of the Parish Council that DNA has been obtained from a crime site in the village. This is now stored on official police records.

6. MANAGEMENT AND MAINTENANCE OF P.C. ASSETS – REF 03/24/06

No accidents reported was noted in the accident book for the playing field.

Cllr. Willis has completed and monthly risk assessment of the playing field. Holes previously reported have now been filled and Clerk advised handles for toddler springers were on order. Cllrs. Willis will fit these when received. It was unanimously agreed to purchase two new swings and chains for the teenage area using grant given by Cllr. Evans.

Parish Council discussed a proposed vehicle access road from the Queens Head gate to the Village Hall. It was agreed to re-consider this in six months' time.

1. No planning applications/decisions received. HIGHWAYS/TRAFFIC CALMING/FOOTPATH MATTERS - REF 03/24/07

Nothing to report.

2. PLANNING - REF 03/24/08

Nothing to report.

3. CHEQUES/FINANCE REF 03/24/09

£22.00 Clerk working from home allowance

£238.08 Clerks Salary

£59.40 HMRC

£9.99 HP Ink

£67.30 Stationery (achieve boxes and Audit files)

£22.20 Gate keys

Bank Balance as of 26th February 2024 £16,641.46. This balance includes grant payments from Norfolk County Council of £7,250.00 and £445.00 from Cllr. Evans.

Accounts to be agreed in April 2024 meeting.

Payment authorisation signed by Cllrs. Jackson and Miller.

It was unanimously agreed to instruct Tina Newby to audit accounts for 2023-24 for a fee of £130.00. It was noted that an external audit by PKF would also be required for this period.

All above proposed Cllr. Miller and seconded Cllr. Blaney. All hands in favour.

4. COMMUNICATIONS – REF 03/24/10

Clerk received a cheque for £250.00 from Raveningham Country Fair. This donation was gratefully received, and Clerk will send thanks to the committee.

It was agreed to offer a D Day 80th anniversary flag to the Church should they wish to fly one on behalf of the village.

Clerk has received Allotment water bill to pass over to the Treasurer.

It was noted that no public attended the meeting. Following the messages on Facebook the Parish Council wish to highlight that no communication will be made on any Facebook page other than our own and, quote from our Social Media and Correspondence Policy

` Sending a message/post via Facebook will not be considered as contacting the Council for official purposes and we will not be obliged to monitor or respond to requests for information through these channels. Instead, please make direct contact with the council’s Clerk and/or members of the council by emailing. `

Our full policy can be found on our website.

DATE OF NEXT MEETING – Monday 8TH April 2024, Village Hall 7.30pm

No other business meeting closed at 08.40pm

Signed..... Date.....

Gill Crossland
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