

THURLTON PARISH COUNCIL

MINUTES OF MEETING HELD ON 12TH FEBRUARY 2024 at VILLAGE HALL 7.30PM

PRESENT

Cllrs. Paul Jackson (Chair), Cllrs. Teresa Miller, John Willis, Rob Blaney, Cllr. Andrew Evans (Thurlton District Ward). Gill Crossland (Clerk).

1. APOLOGIES RECEIVED AND ACCEPTED - REF 02/24/01

Barry Stone County Councillor for Clavering, and Cllr. Mick Erskine.

2. TO RECEIVE DECLARATIONS OF INTEREST – REF 02/24/02

None declared.

3. MINUTES OF PREVIOUS MEETING – REF 02/24/03

8th January 2024 minutes agreed by all council members and signed by Chairman.

Proposed Cllr. Jackson, seconded by Cllr. Blaney.

4. ACTIONS/MATTERS ARISING FROM PREVIOUS MEETING - Ref 02/24/04

Update on EV Charging points at Village Hall – The Village Hall Committee concluded in their meeting 16th January 2024 after discussion it was felt that this was not worth pursuing.

Response from Norton Parish Council on contribution to playing field upkeep – It was decided in their January minutes that they would not support ongoing maintenance of Thurlton playing field, so no contribution would be made.

Community Biodiversity Plan update – ongoing.

Dropped kerb opposite Community Shop – NCC has confirmed work commencing 13th February 2024.

Public Footpath enquiry update – No further information received to-date.

Defibrillator for Blacksmiths Gardens – Clerk to make enquiries for housing this equipment through new Management Company.

Crab Apple Lane, Haddiscoe secondary route enquiry update – Cllr. Blaney reported that no response has been received to his email enquiries. He will continue to pursue. Cllr. Evans requested that he be copied into correspondence and will give what support he can to obtain a response.

A late arrival accepted by Chairman. Grit bin on Blacksmiths Gardens – Confirmation has now been received from the Management Company where the grit bin can be placed.

The refill date for NCC refilling has now passed so grit will be purchased with the bin.

Purchase of a grit bin and grit was unanimously agreed by all Councillors present.

5. COUNTY/DISTRICT COUNCILLORS, COMMUNITY POLICING, LOCAL ORGANISATIONS, CLUBS, AND INDIVIDUALS WITH SPECIFIC RESPONSIBILITIES -- REPORTS / INFORMATION - Ref 02/23/05

Cllr. Evans informed Council that Playing fields are a huge concern to many Parish/Town Councils and would advise us when and if any funding pot becomes available for us to apply for help through South Norfolk District Council. This was welcomed by Council as Chairman informed him that our play equipment now 15-20 years old and owned by the Parish Council will need further funding this year. The annual inspection has highlighted areas that are being looked at for repair/replacement. This is reflected in our budgeting but this expenditure is unavoidable to meet health and safety regulations.

Cllr. Evans also reported that all rural households will have to have a food collection weekly. The logistics of collections is being investigated by SNDC presently and it is probable that this may take a year or so to come into force. Also, 45% of recycle bin content holds non-recyclable content. Householders are urged to research what should go into these bins and what should not. Finally, Councillor Leader Mr. John Fuller has been made a Peer.

Minutes from the Village Hall were circulated prior to meeting.

6. MANAGEMENT AND MAINTENANCE OF P.C. ASSETS – REF 02/24/06

Cllr. Willis brought to the table an inspection form which he completed in January supported by photo's of damaged equipment. It was unanimously agreed that replacement of damaged toddler equipment handles need to be replaced immediately to prevent children's fingers/hands being nipped. This will be taken from CIL money for which we have a remaining balance of £4,966.51 remaining. Two swing seats are badly cracked, and it was agreed that these should be funded from Cllr. Evan's grant of £445.00. A quote for replacement seats to be obtained by Clerk for meeting on 11th March 2024. No accidents were reported in the accident book. Councillors thanked Cllr. Willis for his report and offer of purchasing a bag of topsoil to fill in the hole at the base of the seat by the wildflower seeded area of the field.

Clerk continue to work on the Community Emergency Plan. Several people have come forward to be named on the Report offering various services.

The toddler springer handle is to be returned for replacement. Payment for this piece of faulty equipment has not yet been released.

7. HIGHWAYS/TRAFFIC CALMING/FOOTPATH MATTERS - REF 02/24/07

Overgrown hedgerow along allotments has been reported to NCC. ENQ-676636-P1P8R3.

8. PLANNING - REF 02/24/08

No planning applications/decisions received.

9. CHEQUES/FINANCE Ref 02/24/09

£22.00 Clerks working from home monthly allowance

£17,400.00 G. B. Driveways (phase 2 DDA pathways)

The following paid by DD or debit card

£9.99 HP Ink

Bank Balance as of 26th January 2024 £27,158.33.

Cllr. Blaney raised a concern with the pathway edging not being sufficiently sealed to prevent frost damage. It was unanimously agreed to recall GB Driveways to look at the concern. Payment was authorised at the meeting subject to a 'round robin agreement' on GB Driveway's response. All payments were agreed unanimously.

Clerk advised Council that December 2024 payment to HMRC had not left the account and was therefore paid late.

All above proposed Cllr. Miller and seconded Cllr. Blaney. All hands in favour.

Payment Authorisation signed by Chairman and Cllr. Miller.

Accounts were circulated and agreed.

Clerk informed that Parish Council has spent a total of £32,384.00 on the Playing Field this year. Some CIL money has been used for this purpose but the majority has been funded by grants and donations sourced by the Clerk.

Audit Risk Assessment carried forward to March 2024 meeting.

10. COMMUNICATIONS – REF 02/24/10

Renewal of the Local Councils Update subscription agreed in January 2024 meeting will not be paid as Clerk has been advised newsletters will not be published from April 2024.

Clerk has received a communication from the Community Shop regarding a Defibrillator Grant they have received. It was unanimously agreed that should a suitable site at Blacksmiths Gardens not being secured, then Parish Council will invite Village Hall and Community Shop to join forces to provide another defibrillator for the village to be housed at either the Hall or Shop. Our grants and donations held for this purpose will then be offered towards the purchase.

DATE OF NEXT MEETING – Monday 11th March 2024

No other business meeting closed at 08.45pm

Signed..... Date.....

Gill Crossland
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