

THURLTON PARISH COUNCIL

MINUTES of MEETING held on 8th JANUARY 2024 at Village Hall 7.30pm

PRESENT

Cllrs. Paul Jackson (Chair), Mick Erskine (Vice Chair), Cllrs. Teresa Miller, John Willis, Rob Blaney. Gill Crossland (Clerk).

1. APOLOGIES RECEIVED AND ACCEPTED - REF 01/24/01

Barry Stone County Councillor for Clavering, Cllr. Andrew Evans (Thurlton District Ward) and Cllr. Andy Whiting.

2. TO RECEIVE DECLARATIONS OF INTEREST – REF 01/24/02

Cllr. Erskine declared that Erskine Electrics occasionally carry out work for Thurlton Village Hall and Norfolk County Council.

3. MINUTES OF PREVIOUS MEETING – REF 01/24/03

11th December 2023 minutes were agreed by all council members and signed by Chairman. Proposed Cllr. Erskine, seconded by Cllr. Willis. All hands.

4. ACTIONS/MATTERS ARISING FROM PREVIOUS MEETING - Ref 01/24/04

Public footpath enquiry has been put through to Norfolk County Council for further processing.

Clerk has started working on a Biodiversity Plan for the village and is waiting to hear if the Clean-up and Bloom grant request of £300 has been successful.

Clerk has received confirmation that dropped kerb opposite Community Shop will be fully financed by Cllr. Stone. Gary Overland from Norfolk County Council is arranging a commencement date which will hopefully be early in 2024.

Action – Biodiversity Plan carried forward to February 2024 meeting.

Public footpath and dropped kerb information to be updated as and when available.

5. COUNTY/DISTRICT COUNCILLORS, COMMUNITY POLICING, LOCAL ORGANISATIONS, CLUBS, AND INDIVIDUALS WITH SPECIFIC RESPONSIBILITIES -- REPORTS / INFORMATION - Ref 01/23/05

Police have had a presence in the village and will continue to do so in respect of nuisance problems. It is important to continue reporting any issues through the 101 direct line with a time and place which will help police be in the right place and at right time.

Village Hall September 2023 minutes received. 6c Disabled access – Clerk have informed

Village Hall Committee that vehicles accessing the hall from the pub carpark is covered on the Parish Council insurance policy providing a risk assessment form is completed. This is provided with the key from the Clerk.

MANAGEMENT AND MAINTENANCE OF P.C. ASSETS – REF 01/24/06

Playing field inspection bi-monthly due in February. No accidents reported.

Blacksmiths Gardens grit bin. Quotes have been obtained and clerk continues enquiries who is the landowner. NCC cannot refill until permission from landowner has been obtained.

Action – Clerk to contact Blacksmiths Housing Association to see if permission for a grit bin can be obtained from them.

6. HIGHWAYS/TRAFFIC CALMING/FOOTPATH MATTERS - REF 01/24/07

Clerk had received a complaint regarding the overgrown hedge running along the allotments to Tithebarn Lane. This had been reported to NCC Highways enquiry no. 900250218.

7. PLANNING - REF 01/24/08

Traffic Plan for Crab Apple Lane, Haddiscoe – Cllr. Blaney reported that no primary and secondary traffic route had been received from NCC. However, they have confirmed that no traffic will be fed through Thurlton but Cllr. Blaney noted there is no `plan B` should there be a road closure. With nineteen lorries a day being expected this is a concern.

Action – Cllr. Blaney to pursue enquiries about a secondary route.

8. CHEQUES/FINANCE Ref 01/24/09

£22.00 Clerks working from home monthly allowance
£45.60 NALC Cllr. Erskine Planning Training
£41.00 Norton, Thurlton & Thorpe hire fees (Jan-March 2024)

The following were paid by DD or with debit card

£9.99 Printer Ink
£59.99 Microsoft Annual Renewal
£7.92 Freeola Dec 2023– March 2024
£16.80 Freeola Annual renewal

Bank balance as at 22nd December 2023 £21,276.90

Payment authorisation sign by Cllrs. Jackson & Miller

Accounts were passed to all councillors present and agreed. Bank Reconciliation balanced.

Clerks amended annual wage agreement was unanimously agreed and signed by Cllrs. Jackson and Miller.

All above proposed Cllr. Blaney and seconded Cllr. Erskine all hands

Norwich City football shirt raffle raised £276.00 towards football goal posts and nets.

All Councillors agreed that the Local Councils Update should be renewed in March 2024

Proposed Cllr. Miller seconded Cllr. Blaney. All hands.

Audit risk assessment form passed to councillors to be agreed in February 2024 meeting.

Actions - Clerk to change bank details for local councils update in time for annual renewal by direct debit.

Councillors to read audit risk assessment for comments and amendments in February meeting.

Clerk to bank raffle money.

9. COMMUNICATIONS – REF 01/24/10

DATE OF NEXT MEETING – Monday 12th February 2024

Meeting concluded 8.30pm

Signed..... Date.....

Gill Crossland

PARISH CLERK

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