

THURLTON PARISH COUNCIL

MINUTES of MEETING held on 9th OCTOBER 2023 at Village Hall 7.30pm

PRESENT

Cllrs. Paul Jackson (Chair), Mick Erskine (Vice Chair), Teresa Miller, Rob Blaney, John Willis and Andy Whiting. Gill Crossland (Clerk).

1. APOLOGIES RECEIVED AND ACCEPTED - REF 10/23/01

Cllr. Andrew Evans (Thurlton District Ward) and Barry Stone County Councillor for Clavering.

2. TO RECEIVE DECLARATIONS OF INTEREST – REF 10/23/02

Cllr. Erskine declared that Erskine Electrics occasionally carry out work for Thurlton Village Hall and Norfolk County Council.

3. MINUTES OF PREVIOUS MEETING – REF 10/23/03

September 2023 minutes agreed by all and signed by Chairman Cllr. Jackson. Proposed Cllr. Erskine seconded Cllr. Miller.

4. ACTIONS/MATTERS ARISING FROM PREVIOUS MEETING - Ref 10/23/04

Village Hall EV charging points.

Clerk to complete newest version of Standing Orders and Financial Regulations. These had been circulated to all Councillors prior to meeting and therefore were agreed at the meeting with a show of all hands.

Grit bin for Blacksmiths Gardens.

Action – Clerk to pass over details to Cllr. Blaney to arrange a site visit for EV points.

Clerk to deliver Standing Orders and Financial Regulations to Chairman for signing.

Chair to put Standing Orders and Financial Regulations onto website.

Clerk to chase up enquiry from NCC regarding of placement area for grit bin at Blacksmiths Gardens.

5. COUNTY/DISTRICT COUNCILLORS, COMMUNITY POLICING, LOCAL ORGANISATIONS, CLUBS, AND INDIVIDUALS WITH SPECIFIC RESPONSIBILITIES -- REPORTS / INFORMATION – Ref 10/23/05

No reports received.

Action – None

6. MANAGEMENT AND MAINTENANCE OF P.C. ASSETS – REF 10/23/06

Cllrs. Willis advised that no accidents had been reported for the playing field and the accident book recorded accordingly. One of the new goal posts wobbled slightly side to side. The pedestrian warning plaques at both ends of Mill Lane had been repositioned. Cllr. Willis will grease the links on swings. The see saw mechanism has been received and Darren Cook has kindly offered to fit this. The adult gym equipment was not able to be fitted due to adjustments needing to be made. Equipment was taken away for this to be carried out and will be fitted as soon as possible. The monthly report highlighted the Hippo handles on the toddler equipment were splitting and needed replacement. A hole has appeared by the seat near Links Way. This will be re-filled as soon as possible. It was unanimously agreed to instruct GDC to re-seed the old bramble area with wildflower and grass as soon as possible.

Clerk had had to return galvanised steel bin liners as these were too big. Replacements to fit inside the iron surrounds on the playing field and outside the village hall are no longer available. It was agreed to let the village hall have the plastic bin from the playing field to replace the old bin for the village hall.

Action – Clerk to ask Carl Cooper if he would check over goalposts.

Clerk to obtain a price for replacement handles for toddler Hippo Equipment.

Clerk to instruct GDC to seed bramble area.

Clerk to arrange for the Village Hall to install plastic bin and secure to ground.

7. HIGHWAYS/TRAFFIC CALMING/FOOTPATH MATTERS - REF 10/23/07

Following a request from the public, Clerk has requested that Norfolk County Council put in a dropped kerb opposite the Community Shop.

Clerk has requested replacement road signs for Church Road, College Road, Sandy Lane and The Street, all of which are faded or damaged.

Action - None

8. PLANNING - REF 10/23/08

No reports received.

Action – None

9. CHEQUES/FINANCE Ref 10/23/09

£229.02 - Clerks net October 2023 wages

£213.35 – BHIB Ltd – Good Neighbours Insurance

£22.00 - Clerks October 2023 working from home allowance

£48.00 - Norton, Thurlton & Thorpe VH – Hire of Hall 9.10.23 – 11.12.23

£57.20 - HMRC – Clerks October 2023 tax

The following were paid by direct debit or debit card

£37.03 - Parcel Force – return of steel bin liners

£11.97 - Roys – stationery

£9.99 - HP Ink

£7.92 - Freeola – Email Pro 12.9.23-11.12.23

Bank Balance as at 27th September 2023 £9,821.83. Accounts to be agreed in November. 2024/25 Budget to be presented in November 2023 meeting.

Action – Payment Authorisation to be signed by Chairman and Cllr. Miller outside of meeting prior to payments being made.

Clerk and Cllr. Miller to arrange meeting for accounts to be audited to date and budget to be drawn up prior to November meeting.

Clerk to obtain 50% Good Neighbours Insurance premium from Norton PC.

10. COMMUNICATIONS – REF 10/23/10

A complaint had been received by the Clerk regarding hedge encroachment onto the road at Greenwood, Church Road, Thurlton. As with normal procedure the Clerk will deliver a letter requesting the hedge be cut back to the property boundary.

Action – Clerk to deliver standard letter to Greenwood, Church Road.

11. GENERAL DISCUSSION

None

DATE OF NEXT MEETING – Monday 13th November 2023

Signed..... Date.....

Gill Crossland

PARISH CLERK

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