

# THURLTON PARISH COUNCIL

YOU ARE SUMMONED TO ATTEND  
THE NEXT MEETING OF THURLTON PARISH COUNCIL  
ON 13<sup>th</sup> NOVEMBER 2023 AT THURLTON VILLAGE HALL  
AT 7.30P.M.

## AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST
3. MINUTES OF PREVIOUS MEETING

To be agreed and signed off by Chairperson.

4. ACTIONS/MATTERS ARISING FROM PREVIOUS MEETING
5. COUNTY/DISTRICT COUNCILLORS, COMMUNITY POLICING, LOCAL ORGANISATIONS, CLUBS, AND INDIVIDUALS WITH SPECIFIC RESPONSIBILITIES -- REPORTS / INFORMATION.
6. MANAGEMENT AND MAINTENANCE OF P.C. ASSETS

**Outstanding Actions** – Playing Field tree trimming  
Enquiry from NCC regarding placement area for grit bin at Blacksmiths Gardens and dropped kerb opposite Community Shop

Code of Conduct Policy to be agreed and adopted  
Playing field monthly report and accident book  
Up-date on see-saw and adult gym equipment  
Up-date on seeding of bramble area  
Replacement bins for playing field  
Broken Dog bin Sandy Lane  
Access to Playing Field for ground workers and disabled parking  
Thurlton Parish Council Biodiversity Plan  
Thurlton Allotment Agreement

7. HIGHWAYS/ TRAFFIC CALMING/ FOOTPATH MATTERS

**Outstanding Actions** – None

Tree Condition Report from South Norfolk District Council

## 8. PLANNING

2023/2658 – 3 Blacksmiths Gardens, Thurlton – Approved with Conditions  
2023/2625 - 2 Blacksmiths Gardens, Thurlton - Approved with Conditions  
Land off Crab Apple Lane, Haddiscoe, Norfolk. NR14 6SJ Extraction of sand & gravel.

## 9. CHEQUES /FINANCE

### Outstanding Actions - None

£22.00	Clerks October 2023 working from home allowance
£9.99	HP printer October 2023
£36.00	Norton, Thurlton & Thorpe rental July, August & September
£12.57	Stationery/Spare Clerks cabinet key
£216.00	NALC Training Day Session
£142.71	Sutcliffe Play See Saw Parts
£315.57	Sutcliffe Play See Saw Mechanism
£60.00	Hire Norton Chapel for Councillor Training session
£40.00	T. Miller (refreshments Councillor Training session)
Bank balance as of 25 <sup>th</sup> October 2023 £13,992.90	

Thurlton Parish Council Strategic Risk Register.

Accounts to be agreed.

Proposed Budget 2024/2025

## 10. COMMUNICATIONS

**Outstanding Actions** – Encroaching hedge on corner of Sandy Lane and along Beccles Road opposite Blacksmiths Gardens

Feedback from Councillors on recent Training Session 23<sup>rd</sup> October 2023  
Acknowledgement of Grant Reconciliation form for Saffron Grant being received.

## 11. DATE OF NEXT MEETING -

**Gill Crossland**  
**PARISH CLERK**  
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