

THURLTON PARISH COUNCIL

MINUTES of MEETING held on 14th August 2023 at Village Hall 7.30pm

PRESENT

Mick Erskine (Vice Chair, acting Chair), Cllrs. Teresa Miller, John Willis, Rob Blayney.
Gill Crossland (Clerk).

1. APOLOGIES RECEIVED AND ACCEPTED - REF 08/23/01

Cllrs. Paul Jackson, Andy Whiting, Andrew Evans (Thurlton District Ward) and Barry Stone County Councillor for Clavering.

2. TO RECEIVE DECLARATIONS OF INTEREST – REF 08/23/02

Cllr. Erskine declared that Erskine Electrics occasionally carry out work for Thurlton Village Hall and Norfolk County Council.

3. MINUTES OF PREVIOUS MEETING – REF 08/23/03

July 2023 minutes agreed by all and signed by acting Chairman Cllr. Erskine.
Proposed Cllr. Miller seconded Cllr. Blayney.

4. ACTIONS/MATTERS ARISING FROM PREVIOUS MEETING - Ref 08/23/04

Village Emergency Plan to be carried forward.

Renewing Parish Council Policies for 2023 to be carried forward.

Action – Clerk to prepare above for September 2023 meeting.

5. COUNTY/DISTRICT COUNCILLORS, COMMUNITY POLICING, LOCAL ORGANISATIONS, CLUBS, AND INDIVIDUALS WITH SPECIFIC RESPONSIBILITIES – REPORTS / INFORMATION – REF 08/23/05

Village Hall EV charging points to be carried forward to September 2023.

PC James King has confirmed he will be attending our October 2023 meeting.

Action – Clerk to make further enquiries and arrange a site visit to establish price and suitability for EV charging points.

PC James King to receive invitation to September 2023 meeting.

6. MANAGEMENT AND MAINTENANCE OF P.C. ASSETS – REF 08/23/06

Pricing of the bramble area on the playing field need to be completed by a specialised company.

As annual report for playing field just received no PC report completed this month.

Cllr. Willis had removed goal nets for safety purposes.

It was unanimously agreed to order goal posts and nets from Harrod of Lowestoft.

Proposed Cllr. Miller seconded Cllr. Blayney

An enquiry to be made to see if Norton Athletic Football Club grounds person will install goal posts and nets.

It was unanimously agreed that all possible resolutions have been explored to stop the ball leaving the ball court and ending up in gardens. The existing ball court cannot be netted and to increase the height of the ballcourt would be more than £40,000. To place a fence of any kind, including netting above two metres, along the existing fence line would require planning permission. Therefore, it was decided this matter now be closed and any nuisance balls/anti-social behaviour be reported through the correct channel of the police.

Councillors unanimously agreed to purchase four new steel liners for the bins on the playing field and outside the village hall as the existing ones have rusted.

Proposed Cllr. Blayney seconded Cllr. Miller.

Councillors agreed to delay membership of Norfolk Playing Field Association until further notice. Our grant application will be kept on file until membership resumes.

Action – Clerk to arrange quote from GDC at St. Olaves, Gt. Yarmouth for spraying and Seeding wildflower area on playing field.

Cllr. Willis to note accident book as no reports received. Clerk to pass on Annual report and September report to reflect all issues raised in the September report. A working group will then have to be arranged.

Clerk to arrange purchase and fitting of goal posts and nets hopefully in time for the school holidays.

Clerk to purchase four steel bin liners.

7. HIGHWAYS/TRAFFIC CALMING/FOOTPATH MATTERS - REF 08/23/07

Norfolk County Council have not replaced street signs for College Road and Church Road.

Action – Clerk to request NCC and put up a new sign for The Street and chase up College and Church Road applications.

8. PLANNING - REF 08/23/08

2023/1463 - Crossways Farm, Loddon Road Thurlton NR14 6NZ

This has been recorded as approved.

2023/1964 – 3 Blacksmiths Gardens, Thurlton. NR14 6GJ - Proposed single storey rear extension.

All Councillors present had no objections following a site visit from Cllr. Blaney.

Action – Clerk to note South Norfolk Planning site no objections to 2023/1964.

9. CHEQUES/FINANCE Ref 08/23/09

£400.80 – SNDC Dog Bins annual charge

£22.00 - Clerk working from home expenses

£200.00 - G.S. Tractor Services grass cutting

£16.49 - HP printer account (direct debit)

£250.82 – Clerks net August 2023 wages

£35.40 - HMRC Clerks August 2023 tax

Proposed Cllr. Willis seconded by Cllr. Blayney

An authorisation for five hours per week Clerks wages was agreed by all Councillors which was signed by acting Chairman and Cllr. Miller. Going forward, this will mean that Clerks wages will not be shown on the payment authorisation unless extra hours need to be agreed. This will run until the end of the current tax year, or a wage increase is agreed by Council.

Accounts were circulated and agreed by all Councillors. When Cllr. Miller audited the accounts up to the end of July it was noted that the Clerks wages for May 2023 was authorised twice. The sum of £229.20 will need to be re-paid by Clerk.

Lloyds bank balance as at 29th June 2023 £7,643.22. A credit for £5,500 from NCC grant for field pathways is expected and clerk will be putting in for a VAT claim as soon as possible.

Clerk had accepted a further compensation of £50.00 from Barclays Bank for not transferring the balance of our account over to Lloyds bank when requested taking Lloyds account into an overdrawn situation. This will be paid into our Lloyds Bank account shortly.

£6,500 in grants have been secured for Phase 2 of the paths on the field. The Contractor is holding the price of £13,700 giving further time for grants to be explored.

Action – Cllr. Blayney to complete Lloyds Bank forms to become a signatory.

Clerk to repay £229.20 overpayment of May wages into Lloyds Bank Account.

Clerk to carry on applying for grants for the skating path around ball court.

10. COMMUNICATIONS – REF 08/23/10

Queens Jubilee and Kings Coronation capsule purchased from the grant has been handed to the school. Thurlton Primary School are organising an event to bury the capsule in the school grounds on the 25th September 2023 at 2pm. Press have been invited along with everyone from the village and refreshments will be provided by them. A special assembly will be held for the children, and they will be adding further contents in addition to what the Parish Council collected from the celebrations.

Parish Council has publicised in the Rav Mag.

Wave account has been passed over to Allotment Association.

Village Hall has been booked for all our meeting dates in 2024

Councillor training day to be extended to Norton and Haddiscoe Parish Councillors to share the cost.

Action – Clerk to arrange training date and extend invitation to Norton and Haddisoe via Clerks.
Cllr. Willis to enquire whether Norton Chapel is available for the training day.

11.DATE OF NEXT MEETING – Monday 11th September 2023

Signed..... Date.....

Gill Crossland

PARISH CLERK

11, Hampton Avenue, Thurlton. NR14 6RH

TEL: 07385197601/01508 549

E-MAIL [thurlton.pc@gmail](mailto:thurlton.pc@gmail.com). Com

WEBSITE thurlton.norfolkparishes.gov.uk