

ANNUAL MEETING OF THE PARISH COUNCIL

MONDAY 15TH MAY 2023

NORTON CHAPEL 7.00PM

Notice is hereby given that you are summoned by the Chairman to attend the next Parish Council meeting:

Members of the press and public are welcome to attend and there will be an opportunity for public participation at agenda item number 3.

AGENDA

- 1. ELECTION OF CHAIRPERSON (Ref 05/01)**
- 2. TO RECEIVE CHAIRPERSON'S DECLARATION OF OFFICE (Ref 05/02)**
- 3. ELECTION OF OFFICERS (Ref 05/03)**

PC Vice Chairperson

To co-opt Councillors to fill **2** vacancies.

PC representative on Village Hall Committee

PC representative on Playing Field Association

PC representative on Community Composting scheme

PC representative on Good Neighbour project

PC representative on Highways, Pavements, and verges

PC representative on Planning and Local Plan

PC representative Internal Finance Control Officer

Cheque signatories/Internet Banking signatories

Editor of Newsletter

Play Area Warden

Tree Warden

Emergency Co-Ordinator

Deputy Emergency Co-ordinator

Internal Auditor and date of audit

Chairmans welcome, apologies for absence received, record number of the public present. Open to public 3 minutes per person allowed.

4. **DECIDE WHEN ANY DECLARATIONS OF ACCEPTANCE OF OFFICE, WHICH HAVE NOT BEEN RECEIVED AS REQUIRED BY LAW, SHALL BE RECEIVED. DECLARATION OF ANY PECUNIARY AND OTHER INTERESTS RECORDED (Ref 05/04)**
5. **MINUTES OF PARISH COUNCIL MEETING 17TH APRIL 2023 AGREED AND SIGNED BY CHAIRPERSON (Ref 05/05)**
6. **CHEQUE/BACS (Ref 05/06)**
Agree and sign Authorisation of Payments May 2023
Bank Balance as of 4th May 2023 - £37,960.02
Note current signatories and update on transfer of bank account.
23/24 Accounts and audit (Ref 05/06b)
 - a) To review and agree the AGAR Accounting Statement 2022-23
 - b) To review and agree the AGAR Internal Audit 2022-23
 - c) To review and agree the AGAR Governance Statement 2022-23
 - d) To review the Internal Audit Report and discuss recommendations
 - e) Agree confirmation dates of the period for the exercise of public rights Monday 5th June 2023 – Friday 14th July 2023
7. **PLANNING APPLICATIONS (Ref 05/07)**
8. **MANAGEMENT AND MAINTENANCE OF P.C. ASSETS (Ref 05/08)**
9. **HIGHWAY/TRAFFIC CALMING/FOOTPATH MATTERS (Ref 05/09)**
Rangers Visit Return by 22.5.2023.
10. **COMMUNICATIONS (Ref 05/10)**

Norton, Thurlton & Thorpe Village Hall Committee minutes 24th March 2023 received & circulated.
11. **GENERAL DISCUSSION (for information only) (Ref 05/11)**

Date of next meeting 12th June, 2023

Gill Crossland

PARISH CLERK

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