

## THURLTON PARISH COUNCIL

### MINUTES of MEETING held on 13<sup>th</sup> February at 7.30pm

#### **PRESENT**

Cllrs. Paul Jackson (Chair) Ange Jones (Vice Chair), Teresa Miller, Mick Erskine, Andy Whiting, and Gill Crossland (Clerk).

#### **1. APOLOGIES RECEIVED AND ACCEPTED - REF 02/23/01**

Cllr. Kinzel, Cllr. Knight (Thurlton District Ward) and Cllr. Stone (Norfolk County Council)

#### **2. DECLARATIONS OF INTEREST – REF 02/23/02**

Cllr. Jones – Community Shop.

#### **3. ACTIONS/MATTERS ARISING FROM PREVIOUS MEETING - Ref 02/23/03**

Councillors unanimously agreed to purchase a yellow grit bin for Blacksmiths Gardens

**Action** – Clerk to purchase grit bin and inform Highways for advice where this is to be placed and put on their list for re-fills.

#### **4. MINUTES OF PREVIOUS MEETING – REF 02/23/03**

Minutes agreed and signed by Chairman.

Proposed Cllr. Miller seconded Cllr. Jones

#### **5. COUNTY/DISTRICT COUNCILLORS, COMMUNITY POLICING, LOCAL ORGANISATIONS, CLUBS, AND INDIVIDUALS WITH SPECIFIC RESPONSIBILITIES -- REPORTS / INFORMATION – REF 02/23/05**

Apologies received from PC King on the confusion of the change of venue for the drop-in centre at Loddon. New posters have been circulated for future drop-in dates.

PC King reported to Clerk that police had been in the village and had popped into the community shop.

Cllr. Stone`s February 2023 had been received and circulated to Councillors.

Village Hall minutes for December 2022 had been received and circulated. Cllr. Erskine (Parish Council representative on their committee) that they had been charging the Parish Council for 2.5 hours per session when, in fact, this should only be 2 hours.

**Action** – Clerk to request billing for 2 hours going forward and quarterly bills.

#### **6. MANAGEMENT AND MAINTENANCE OF P.C. ASSETS – REF 02/23/06**

The Village Project Group had their first meeting on 25<sup>th</sup> January 2023. At this stage group members were gathering information from residents, various quotes and fundraising possibilities. It was agreed that a special meeting be agreed with Council

when progress had been made further on this. A second group meeting is planned in March 2023.

**Action** - none

#### 7. HIGHWAYS/TRAFFIC CALMING/FOOTPATH MATTERS - REF 02/23/07

Loose chippings on Beccles Road. Clerk has reported this issue to Highways who advised they have this job already logged and numbered.

Clerk has reported to Highways the damaged yellow grit bin on the Village Hall car park and requested repair or replacement.

Cllr. Jones reported that the pothole on Mill Road had been filled and repair to the verge had been repaired. The pothole on Hampton Avenue had also been filled.

**Action** - Clerk to chase Highways on repair of Village Hall grit bin. Cllr. Erskine to report back to Village Hall at their next meeting.

#### 8. PLANNING - REF 02/23/08

2022/1071 – Priory Farm Barn, Low Road, Thurlton. NR14 6PZ confirmation agreed with conditions.

2023/0078 – Crossways Farm, Loddon Road, Thurlton. NR14 6NZ approval with conditions.

With the permission of the Chairman a late arrival post agenda was agreed to be discussed at this meeting.

2023/0138 – Laurel Farm, Low Road, Thurlton. Council unanimously agreed they had no objections for a new straw barn to be erected.

South Norfolk Village Clusters Housing Allocations Plan (VCHAP) – The report (available to the public ([www.southnorfolkandbroadland.gov.uk/vhcap](http://www.southnorfolkandbroadland.gov.uk/vhcap))) was discussed in detail on both sites, Holly Cottage and to the left of Blacksmiths Gardens. Cllr. Jackson and Clerk attended a zoom meeting with SNDC which was open to other Parish Councils and fed back to Councillors.

All comments need to be registered on the site by the 6<sup>th</sup> March 2023. It was unanimously agreed to put concerns on the site from the Parish Council. Also, the Parish Council has a responsibility to seek out views of parishioners and encourage individuals to comment on the site.

**Action** – Clerk to attend cake and coffee morning to hand out details and bring awareness.

Chairman to put details on social media to encourage residents to place comments on the official site.

Clerk to register no objection to plan 2023/0138 on official site.

#### **9. CHEQUES/FINANCE – REF 02/23/09**

£317.67 – Clerks February 2023 wages

£9.99 - Clerks February 2023 expenses (monthly HP ink contract)

£57.80 - Clerks February 2023 HMRC payment

Bank balance as of 4<sup>th</sup> February 2023 £24,441.80

Clerk confirmed that Business Account continuous balance had been increased from £30.00 to £250.00. Also the £40.00 for payment of ICO had been paid manually due to non-payment by direct debit last month.

Barclays Bank are still requesting various information and verification of signatories although they have been given this information several times. It was, therefore, decided that changing banks for the new financial year should be considered.

Clerk confirmed re-claim of VAT has not yet been received.

Proposed Cllr. Miller seconded Cllr. Jones.

**Action** – Clerk to enquire at Lloyds Bank regarding switching.

#### **10. COMMUNICATIONS – REF 02/2/10**

Allotment fencing – Committee has requested that we match CAF funding of £1,000 to enable them to put in for a grant.

It was agreed that the Parish Council would loan the sum to the Allotment Committee. Parish Council requested that quotes be provided and a loan agreement for repayment would have to be put in place.

A request for a donation from Age Concern was declined.

Late arrival accepted by Chairman - Parish Council had looked into various ways to net the ball court but it was unanimously agreed that this should not go ahead following feedback from residents and also cost to the Parish Council.

**Action** – Clerk to correspond with Allotment Committee.

Clerk to report back to complainant regarding decline of netting the Ball Court

**11. GENERAL DISCUSSION – REF 02/23/11**

Elections would be held at the Bowls Club for 2023. Posters have been put in the shop together with forms enabling residents to obtain a postal vote or ID verification card for those that have no photo ID. If voting in person Photo ID or Verification Card will be required. This has also been put in the Rav Mag to widen awareness.

**12. DATE OF NEXT MEETING – Monday 13<sup>th</sup> March 2023**

Meeting Closed 8.50pm

Signed..... Date.....

Gill Crossland PARISH CLERK

11, Hampton Avenue, Thurlton. NR14 6RH

TEL: 07385197601/01508 549

E-MAIL [thurlton.pc@gmail](mailto:thurlton.pc@gmail.com). Com

WEBSITE [thurlton.norfolkparishes.gov.uk](http://thurlton.norfolkparishes.gov.uk)