

THURLTON PARISH COUNCIL

MINUTES of MEETING held on 14th NOVEMBER 2022

7.30pm VILLAGE HALL

PRESENT

Cllr. Paul Jackson (Chairperson), Cllrs. Claire Kinzel, Teresa Miller, Mick Erskine, Andy Whiting. Gill Crossland Clerk.

APOLOGIES RECEIVED AND ACCEPTED - REF 11/22/01

Councillor Barry Stone (Norfolk County Councillor), Councillor James Knight (Thurlton District Ward). Cllr. Ange Jones

DECLARATIONS OF INTEREST – REF 11/22/02

None

1. MINUTES OF PREVIOUS MEETING – REF 11/22/03

Amended 21st September 2022 Minutes agreed and signed by Chairperson.
(Minute Ref 10/22/03)

10th October 2022 Minutes signed by Chairperson.

Proposed Cllr. Kinzel seconded Cllr. Whiting.

Action – Amended September 2022 minutes to be put on website.

COUNTY/DISTRICT COUNCILLORS, COMMUNITY POLICING, LOCAL ORGANISATIONS, CLUBS, AND INDIVIDUALS WITH SPECIFIC RESPONSIBILITIES – REPORTS / INFORMATION – REF 11/22/04

Report from Barry Stone was received and circulated.

It was unanimously agreed to undertake the NALC Civility & Respect Policy by the Parish Council.

Good Neighbours Scheme – John O’Leary has approached PC to see how this can continue in the future. It was agreed to invite John O’Leary and a member of Norton PC to the December meeting to discuss this further.

Actions – Clerk to invite John O’Leary & Norton PC member to meeting on 12th

December 2022.

behalf
Clerk to complete and register the Civility & Respect Policy on
of the Parish Council and file with other policies.

MANAGEMENT AND MAINTENANCE OF P.C. ASSETS – REF 11/22/05

DDA Mobility to Village Hall – It was decided that a sub committee should be formed to take this further.

Composting – A meeting has taken place between PC and Allotment Association. The Allotment Association has not been successful in getting volunteers to help run the scheme so a decision now needs to be made whether it can continue.

It was unanimously agreed to sign Agreements to renew the Bowls parking and Composting sites that the PC has always rented from the Allotment Association. The cost of these sites come to £52.00 for the year.

HP Ink Renewal – It was agreed to renew the £9.99 monthly plan.

Proposed by Cllr. Erskine Seconded by Cllr. Whiting

Action – Clerk to continue collecting quotes and circulating to Councillors.
Clerk to contact Queens Head regarding allowing permission for disabled car and emergency vehicle access to village hall.
Cllr. Erskine to discuss plans with VH committee at their next meeting.
Clerk to put together a sub-committee including a member of the Village Hall committee.
Cllr. Jackson to continue talks with regards future of Composting Scheme.
Clerk to pay Allotment Association for hire of 2 allotments and deliver Agreements signed by Chairperson.
Clerk to renew HP existing plan.

HIGHWAYS/TRAFFIC CALMING/FOOTPATH MATTERS 11/22/06

Cllr. Jones reported to Highways that the section of pathway by the barn opposite the pub had not been completed. Following garden clearance soil was accumulating and weeds had started to grow. Norfolk Highways have confirmed that no action will be taken but the area will be cut when they attend to verges.

Action – None

PLANNING - REF 11/22/07

2022/1928 – 38 Links Way, Thurlton. NR14 6RF. Although Clerk had requested an extension to enable PC to discuss this application, South Norfolk had already approved the application prior to the meeting.

Action – None

CHEQUES/FINANCE – REF 11/22/08

Clerks wage increase from 1st April 2022 had now been agreed by NALC and all Councillors present agreed for the back payment to be made to 31st

October 2022.

£396.22 Clerks November 2022 salary including £110.00 backpay
£19.25 50% Clerks broadband November 2022
£9.99 Clerk printer ink November 2022
£65.80 HMRC Clerks Tax
£70.40 Clerks Platinum Jubilee expenses
£100.00 Revamp removal of geotextile mesh
£52.00 2 x Hire of parking and compost allotment plots (see above)
£79.99 McAfee antivirus protection 2-year cover

Proposed by Cllr. Erskine and seconded by Cllr. Kinzel

The final accounts for the Platinum Jubilee was signed off by the Chairman.
The balance of £39.99 will be held by the PC towards a future tree.

ACCOUNTS – REF 11/22/09

Bank balance as at 4th October 2022 £21375.08. The £5,000 grant from Saffron has been received since this balance.

Full accounts to date were presented, discussed, and agreed by all Councillors. Clerk confirmed that PC had now signed up to the ICO which was a requirement of last audit and the bank DD and DD declaration was signed by Cllrs. Jackson and Kinzel.

Budget was presented by Cllr. Miller. With unexpected expenditure and inflation we are looking at a deficit for this year. Moving forward, with inflation we need to be looking at our expenditure budget increasing by at least 10%. Precept needs to be carefully considered when further information has been obtained. It was agreed to discuss precept in the December meeting. It was unanimously agreed to work on an increased budget of 10% for 2023-2024.

Proposed by Cllr. Kinzel and seconded by Cllr. Erskine

Action – Clerk to chase a response from HMRC regarding £100 penalty outstanding.
Clerk to post off DD for ICO.
Clerk to investigate locally what other PC precept increases are being discussed and any information available from Cllr. Knight.

2. COMMUNICATIONS – REF 11/22/10

Warm Places grant information passed onto John O`Leary for the Community Shop.

Clerk has received a complaint regarding garden fly tipping around the edge of the playing field. Cutting back of brambles along the fence line is something to be considered for the future when work begins on the field.

Another complaint had been received regarding a child falling in a pile of dog poo by the bowls club.

A mention in the Ravmag seemed appropriate action at this time for both complaints.

Clerk had contacted Norton Parish Council with regards them putting in a dog poo bin on the corner by The Craft. This is to be discussed at their next meeting. Horticultural Club had paid a donation towards the Queens Platinum Jubilee of £50 into the PC account. This was gratefully received.

NALC are going to pilot a gov.uk email for Parish Councils. It was agreed Clerk to register for Thurlton to be included in pilot.

Action – Clerk to mention in Ravmag fly tipping garden waste is unacceptable behaviour and the problem of dog poo again!!
Clerk to register interest in gov.uk pilot scheme with NALC.

Meeting concluded at 9.20 pm

DATE OF NEXT MEETING- Monday 12th December 2022 Thurlton Village Hall 7.30 pm

Signed..... Date.....

**Gill Crossland
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