

THURLTON PARISH COUNCIL

MINUTES of MEETING held on 13th DECEMBER 2021 at 7.30pm

PRESENT

Cllrs. Paul Jackson (Chair), Ange Jones (Vice Chair), Cllrs. Claire Kinzel, Teresa Miller, Ian Ashdown-Nichol, Mick Erskine, and Gill Crossland (Clerk), Councillor James Knight (Thurlton District Ward)

Ex Councillor Barry Coman (invited to meeting to clarify PC position in respect of Mill Lane liability)

1. APOLOGIES RECEIVED AND ACCEPTED - REF 12/21/01

Councillor Barry Stone (Norfolk County Councillor)

DECLARATIONS OF INTEREST – REF 12/21/02

Cllr. Ange Jones in respect of Community Shop

At this stage in the meeting Chairperson invited ex-Councillor Barry Coman to share his knowledge of PC liabilities with regards to Mill Lane, Allotment and Bowls land/parking. Barry was on the PC late 70`s to early 1990`s for 13 years.

He informed Council that the PC was responsible for the playing field and the Access to the playing field which is Mill Lane. However, the pub has right of way up Mill Lane and across the top of playing field up to the gate for dray deliveries only. The village hall and car park is also owned by the PC but, back in the 80`s, the Village Hall Committee was formed to run the village hall.

The PC were advised at the time that they were liable to provide allotments to parishioners if there was a need. The land was in danger of having Planning Permission granted at some point in the future, so it was decided to secure that piece of land for the future development of allotments. There is a clause that should the PC ever sell the allotment land for development the diocese can claw back a percentage of the sale. The Allotment Association was set up and have their own Liability Insurance.

The Bowls Club rents one and a half allotments off the PC for parking and the Bowls Green sits on part of the land that was purchased by the PC.

It was re-located from the Village Hall car park onto the purchased land and is rented, hence the annual charge to the Bowls Club.

The village hall required a larger parking area, and the Bowls were very popular

and needed a larger area to accommodate their needs.

So, the land the Bowls Club sits on, the Allotments, Village Hall, and car park together with Playing Field and Mill Lane is all owned by the PC.

The PC thanked Barry for this valued information before he left the meeting.

Action – Clerk to check with Insurance Company what the current liability position is with Mill Lane and the cost to cover liability if it is not already covered.

ACTIONS/MATTERS ARISING FROM PREVIOUS MEETING - REF 12/21/03

Clerk to carry forward planning item 2021/1759 to the agenda of Parish Council meeting on the 13th December 2021.- **Completed**

Clerk to contact PC King regarding a visit to the coffee morning.

Clerk to order new handle. - **Completed**

Clerk to check refund of returned larger buffers appears on next bank statement and to chase order for smaller ones. – **Refund received**

Clerk to chase order for the smaller buffers

Clerk to arrange backup onto One-Drive. - **Carry forward to January 2022**

Clerk to contact Highways for a date for filling up the grit bins in the village - **No delivery date available. PC decided empty grit bin should be installed ready for when Highways come round to fill**

Clerk to add Queens Platinum Jubilee Beacons 2nd June 2022 to December agenda. Also, to invite all groups of the community to nominate a committee member to gather ideas and generate a real community effort to make this a monumental event for the village.

Completed and ready for a committee to be formed

Clerk to arrange posters and flyers for Councillor vacancy -**Completed**

Clerk to speak with Cllr. Knight to see if a 20 mile an hour solar speed sign by the school could be funded by a grant that is available to him -

Completed

and not within remit

Cllr. Jones to speak with Cllr. Stone to see if further funds would be available -

2. MINUTES OF PREVIOUS MEETING – REF 12/21/04

Minutes of the 8th November 2021 were agreed by Council and signed by Chairman

Proposed Cllr. Kinzel and seconded Cllr. Miller

COUNTY/DISTRICT COUNCILLORS, COMMUNITY POLICING, LOCAL ORGANISATIONS, CLUBS, AND INDIVIDUALS WITH SPECIFIC RESPONSIBILITIES -- REPORTS / INFORMATION – REF 11/21/05

Police Report received and circulated.

Cllr. Knight informed Council that he still had approximately £700 left on the grant that is available to him, but unfortunately the 20-mile zone signage we requested was not covered as this should be provided out of Precept funds. This grant money needs to be spent by the end of the month but must be spent on something that benefits the community but not on anything that should be provided by Precept funds.

Cllr. Knight also informed PC that another grant fund was available to all shop holders to improve their shop frontage. Although the Community Shop has only recently been refurbished the money may be able to be claimed in arrears of one year.

Action – Cllr. Knight to pass over details of shop front grant so that Clerk may advise the Community Shop Committee Board.

3. MANAGEMENT AND MAINTENANCE OF P.C. ASSETS – REF 12/21/06

New small rubber buffers for adult gym have not yet arrived.
See-saw handle has been received.

David Robertson has expressed his desire to retire as Play Area Warden. This is done on a volunteer basis. David is happy to continue for a short while, but a replacement volunteer will be required. It was decided that at least for the winter a monthly check would suffice instead of a weekly check.

At this point Cllr. Miller left the meeting for personal reasons.

Yellow grit bin needs to be installed outside school so as not to miss the filling up when the grit lorry comes into the village.

Parish Council are aware that the posts for the adult exercise area have been taken down. These will need to be put back up by a work party.

Quotes for making Mill Lane accessible for disabled and emergency services to the Village Hall are in progress but none have been received to-date. An application has been put forward to Norfolk County Council Environment and Transport Development with the hope of receiving 50% of the expense. It was agreed that Mill Lane, although sign posted as dangerous and should not be used, should be cordoned off with the orange mesh that is used by builders as a further deterrent.

Action - Clerk to chase or re-order buffers.
Cllr. Jackson to install rubber handle on see-saw.

Clerk to communicate duties carried out by Play Area Warden and arrange for adverts to go on social media.

Cllr. Ashdown-Nichol and Clerk to arrange installation asap for yellow grit bin.

Clerk to check if adult exercise post still has instructions attached.

Clerk to carry Mill Lane forward to January 2022 agenda when quotes should be available to be considered.

Cllr. Jones to contact Cllr. Barry Stone to enquire if further grants are available to apply for.

Clerk to obtain prices to purchase orange mesh for top and bottom of Mill Lane.

4. HIGHWAY/TRAFFIC CALMING/FOOTPATH MATTERS – REF 12/21/07

Cllr. Jones has reported the mud off the fields following sugar beet harvest is likely to have block drains again. This matter has already been reported to Highways Department.

Cllr. Jones is in discussion with Highways Department regarding funding they would allow should we decide to arrange trimming of our own verges in the village. Communication is ongoing.

5. PLANNING - REF 12/21/08

Item 6 Planning No. 2021/1759

It was noted that an extension until the 4th February 2022 has been granted on this application and, therefore, there was nothing to discuss at this meeting.

Action: Clerk to carry forward planning item 2021/1759 to the agenda of Parish Council meeting on the 14th February 2022

CHEQUES/FINANCE – REF 12/21/09

£239.20 Clerks wages.

£17.50 50% Clerks broadband.

£9.99 Clerk printer ink November 2021

£69.99 Fenland Leisure Products Ltd (handle for see-saw)

Proposed by Cllr. Ashdown- Nichol and seconded by Cllr. Kinzel

ACCOUNTS – REF 12/21/10

Bank balance as of 3rd December 2021 was £20,294.26

6. COMMUNICATIONS – REF 12/21/11

Posters are displayed in the shop and both Parish Council notice boards and flyers have been printed ready for posting through doors with regards to vacancy for another Councillor. Also, it is on social media and website.

It was agreed to renew the subscription for Clerks & Councils 2022.
Proposed by Cllr. Kinzel and seconded by Cllr. Jones.

Council acknowledged copy of letter sent by a parishioner to SNDC regarding trees on the ground at the top of Links Way. No action required by Council.

Action: Clerk to add Queens Platinum Jubilee Beacons 2nd June 2022 to January agenda. Also, to invite all groups of the community to nominate a committee member to gather ideas and generate a real community effort to make this a monumental event for the village.

Clerk to arrange posters and flyers for Councillor vacancy

7. GENERAL DISCUSSION – REF 12/21/12

Queens Platinum Jubilee in June 2022. Clerk has had good response from WI Norton Parish Council, Boot Camp, Horticultural Club and Thurlton Parish Council all who have nominated a volunteer for the Committee.

A free plaque, representing a unique moment in time to be remembered across the country which pulled together in the challenging times of the Pandemic, is being given away on a national basis for each Parish to be able to display in the village.

Action – Clerk to chase Norton Chapel, Bowls Club, Thurlton Primary and Thurlton Pre-School for volunteers.
Clerk to carry forward to January 2022 meeting where a sub Committee can be set up.
Clerk to ask shop if they would like to be point of display for plaque.
Clerk to send Cllr. Jackson a list of 2022 meeting dates to be displayed on our website.

DATE OF NEXT MEETING- Monday 10th January 2022 7.30 pm Thurlton Village Hall

Meeting finished at 9pm

Signed..... *Date*.....

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